



**REPUBLIC of SAN MARINO**  
**CIVIL AVIATION AUTHORITY**

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*APPLICATION FOR DESIGNATED AIRWORTHINESS INSPECTOR*

1. APPLICANT'S DETAILS	
Title:	<input type="checkbox"/> MR <input type="checkbox"/> MRS <input type="checkbox"/> MS
First / Given Name:	
Last / Family Name:	
Home Address:	
Telephone No.:	Alternative No.:
Email Address:	
Passport No. and Issuing Country:	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Marital Status:	<input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Separated
2. EMPLOYMENT HISTORY	
Employment History starting with the latest:  <i>Note: Include the duties associated with the job particularly where they involve aircraft inspections, aircraft maintenance organisations and continuing airworthiness.</i>	CAA COMMENTS
3. KNOWLEDGE AND EXPERIENCE	
Have you ever been employed by a National Aviation Authority (NAA) as an Airworthiness Inspector?	CAA COMMENTS
<input type="checkbox"/> YES <input type="checkbox"/> NO	
If previously employed by an NAA as an Inspector before, detail the dates of your employment, duties and responsibilities for them: <i>If none, tick N/A.</i> <i>Note: Include copies of any NAA authorisation documents.</i>	
<input type="checkbox"/> N/A	
Describe your writing, reading and speaking proficiency in the English language:	

Provide examples of dealing with senior members of organisations in the aviation industry:		
Detail what IT systems you are competent in:		
Provide details of your knowledge and experience of Safety Management Systems: <i>Note: Include copies of any associated training certificates.</i>		
Provide details of your knowledge of Human Factors: <i>Note: Include copies of any associated training certificates.</i>		
Provide details of any experience of Aircraft maintenance program development, approval and control, including applicable reliability programs:		
Provide details of any experience of the approval of modifications and repairs:		
Provide details of any experience of determining the applicability of airworthiness directives and operational directives with a continuing airworthiness impact:		
Have you had experience of certifying Maintenance Releases: If so, what aircraft types:		
Have you had experience of correcting and differing aircraft defects and making logbook entries?	<input type="checkbox"/> YES <input type="checkbox"/> NO	
Describe any experience of coordinating scheduled maintenance, the application of airworthiness directives, the replacement of life-limited parts and the inspection of components:		

Describe any experience of the management of continuing airworthiness records:		
Describe any employment with a continuing airworthiness management organisation: <i>If none, tick N/A.</i>	<input type="checkbox"/> N/A	
Describe any experience of the management of aircraft Mass and Balance:		
Describe any experience of dealing with the airworthiness requirements of relevant parts of operations specifications:		
Provide details of any experience and involvement in oversight of an Air Operation Certification: <i>If none, tick N/A.</i>	<input type="checkbox"/> N/A	
Describe any experience with EDTO:		
Provide details of your experiences of Quality Auditing:		
Provide details of any training on Quality Systems and Quality Auditing:		
Provide details of any experience in the approval of MELs:		
Provide experience in basic avionics:		
Provide details of any experience of auditing an aircraft maintenance organisation:		
Describe any employment with a maintenance organisation: <i>If none, tick N/A.</i>	<input type="checkbox"/> N/A	
Provide details of any experience of participating in an accident investigation:		

Provide details of any involvement with ICAO 83bis agreements: <i>If none, tick N/A.</i>	<input type="checkbox"/> N/A		
<b>4. QUALIFICATIONS</b>			<b>CAA COMMENTS</b>
Detail what qualifications you have relevant to the job of being a Designated Airworthiness Inspector, e.g. degree in Aeronautical Engineering:			
If you hold, or have held, an Engineer's Licence provide the details and copies of any.	Issuing State:	Expiry Date:	
	Issuing State:	Expiry Date:	
<b>5. SUPPORTING DOCUMENTATION</b> <i>(to be provided electronically)</i>			
<input type="checkbox"/> Curriculum Vitae (CV) <input type="checkbox"/> Passport(s) <input type="checkbox"/> NAA Authorisation Document(s) <input type="checkbox"/> Training Certificate(s) <input type="checkbox"/> Engineer's Licence(s)			
<b>6. APPLICATION COMPLETION</b>			
Date:		Signature of Applicant:	
<b>7. CAA USE</b>			
Comments and notes:			
Date:		Position:	
Name of CAA Inspector:		Signature of CAA inspector:	

*Note: Refer also to Guidance Notes overleaf.*

### **Guidance Notes for the Completion of this Application**

1. It is important that the form is completed with the details that relate to being a Designated Airworthiness Inspector.
2. It is not necessary that you have all the qualifications and experience as requested on the form. The CAA need to know what qualifications and experience you have and what you do not have so that they can determine what authorisations they could grant.
3. The CAA may contact a previous employer to verify any statements made on the form.