



**REPUBLIC of SAN MARINO
CIVIL AVIATION AUTHORITY**

Via Consiglio dei Sessanta, 99
47891 Dogana
Republic of San Marino
TEL: +378 (0549) 882929 | FAX: +378 (0549) 882928

Information Circular No. 23 issue 1

**The Transportation of Medical Supplies and Other Essential Items
As Cargo in the Passenger Cabin**

Note: Recipients must ensure that this Information Circular is copied to all members of their staff who need to take appropriate action or who may have an interest in the information.

Applicability: All San Marino CAA Approved AOC Holders

In light of the COVID-19 Pandemic that is affecting most countries worldwide it has become apparent that there is a need to transport medical supplies and other important goods as quickly and efficiently as possible. To this end San Marino CAA are looking to develop a "Fast Track" methodology to approve modifications to the passenger cabin in order to allow transportation of these very important supplies.

It is intended that this above fast track methodology will agree the classification of the modification (within defined conditions) as a "Minor Design Change" and on the completion and submission of a Template Application and Declaration document by a CAR OPS 1 Operator a time limited Minor Modification Approval will be granted.

This Template Application and Declaration document is currently under development but in these extraordinary times it is felt that it is in everyone's benefit to publish this notice as soon as possible of SM CAA intentions to assist San Marino Approved AOC Holders in this regard. It is hoped that the Template will be available in the coming days.

The Air Operator Certificate (AOC) Operations Specification and the Air Operating Licence (AOL) of an operator may need amending to include the carriage of cargo. This will be fast tracked as part of the application process.

The modification classification and approval will be dependent on the following conditions:

- Cargo Seat Bags* are used and appropriately positioned and secured according to defined limitations e.g:
 - Structural Integrity
 - Fire detection/protection
 - Emergency Evacuation
 - Loading Limitations
 - Cargo security
 - Loading/Unloading Procedures



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- Dangerous goods are not carried
- Operational Procedures are produced providing clear guidance for crew
- An additional appropriately trained crew member is carried to observe the cargo during the flight
- Additional passenger cabin safety equipment is to be assessed for suitability and location and enhanced appropriate to the carriage of the cargo
- A Flight Manual Supplement is included in the AFM that describes the carriage of cargo in this manner

****A Cargo Seat bag is defined as: a container, probably made of fabric but not limited to this, intended for installation on to or between aircraft passenger seats for the carriage of cargo or baggage.***

San Marino CAA requests that if an AOC Holder is interested in making use of this facility they contact San Marino Aircraft Registry as soon as possible to register their interest.

Yours Truly,



Eng. Marco Conti
Director General

07 April 2020