



**REPUBLIC of SAN MARINO  
CIVIL AVIATION AUTHORITY**

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*APPLICATION FOR THE REGISTRATION OF A LEASING AGREEMENT  
(In accordance with art. 39 of Law n. 125 of 29th July 2014 and following amendments)*

A vertical line in the margin indicates an amendment to the previous version.

1. AIRCRAFT DETAILS			
Description of the leased aircraft:	Registration Mark:		
	Manufacturer's Designation of Aircraft:		
	Serial Number:		
2. LEASING AGREEMENT DETAILS			
Date of leasing agreement:			
Details of the lessee:	Name:		
	Address:		
	Company Registration No.:		
3. APPLICANTS DECLARATION			
I hereby apply for the leasing agreement, particulars of which are given above, to be entered in the Aircraft Registry.			
Date:		Position:	
Name of Applicant:		Signature of Applicant:	
On behalf of:			
Details of the lessor:	Name:		
	Address:		
	Company Registration No.:		
Telephone No.:		Email:	
AUTHORITY USE ONLY			
Date Application Received:		Leasing Registered No.:	

## Guidance Notes for the Completion of this Application

1. This form is the document, which is recorded within the CAA SMR Aircraft Registry and therefore should reflect exactly the same details as described within the leasing agreement.
2. This form must be completed and signed by the lessor.
3. This form should be accompanied by a copy of the leasing agreement with the requested formalities (notarization of signature and apostille) and appropriate fee. In order to proceed with the Leasing registration, a scan copy of leasing agreement duly notarized is required. Then, our CAA allows 60 days from the date of the leasing registration to send via courier to SMR CAA office the original leasing agreement already notarized also apostilled, with attached also original Form SM 121.

Find below an example of an acceptable statement of notarization of the signature by a notary, we highly suggest you to use such draft, if possible:

On this [DATE], before me the undersigned, a Notary Public in [LOCATION], personally appeared [Mr./Ms.][NAME OF THE REPRESENTATIVE], [TITLE] of [COMPANY NAME], to me known to be the identical person who executed the foregoing instrument and acknowledged to me that [he/she] executed the same as [his/her] free and voluntary act and deed on behalf of [COMPANY NAME], for the uses and purposes set forth therein. I further attest and certify that I personally know [Mr./Ms.][NAME OF THE REPRESENTATIVE], to be the [TITLE] of [COMPANY NAME], that [he/she] is fully empowered to execute the foregoing [DECLARATION/APPLICATION FORM] in [his/her] capacity as [TITLE] of [COMPANY NAME], and that [he/she] is fully authorized to bind [COMPANY NAME] to the provisions of this [DECLARATION/APPLICATION FORM].

Given of my hand and seal on the day and year last above written

[Notary Public]

4. If the application is acceptable, the CAA SMR shall proceed to the relevant registration and shall notify the parties thereof.