



REPUBLIC of SAN MARINO
CIVIL AVIATION AUTHORITY

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*APPLICATION FOR THE APPROVAL OF A MAINTENANCE
MANAGEMENT EXPOSITION (MME) AMENDMENT*

1. DETAILS OF ORGANISATION			
Name of Operator:			
AOC Reference No.:			
Name of the Post Holder for Continuing Airworthiness:			
Telephone No.:		Email:	
MME:	Title:		
	Revision Status:		Date:
2. DETAILS OF MME AMENDMENT			
This part of the form records the details of the amendment. A summary of changes for the revision may be recorded here.			
MME Amendment Details:			

3. APPLICANT DECLARATION

The CAA SMR CAP 23 and CAR OPS 1 or CAR OPS 3 as applicable, have been reviewed during the preparation of this MME amendment and this MME and the amendment complies with it where applicable.

These procedures are approved by the undersigned and will be complied with, as applicable, to ensure that all maintenance due on the aircraft is carried out on time and to an approved standard

It is further understood that the CAA will approve this organisation whilst the CAA is satisfied that the procedures are being followed, and that the CAA reserves the right to suspend, vary or revoke the CAR OPS 1 or 3 Subpart M maintenance system approval of the organisation, as applicable, if the CAA has evidence that procedures are not followed and the standards not upheld.

Date:		Position:	
Name of Post Holder for Continuing Airworthiness:		Signature of Post Holder for Continuing Airworthiness:	

Note: Refer also to Guidance Notes overleaf.

Guidance Notes for the Completion of this Application

1. CAP 23 provides guidance and specifies the means for an operator to produce MMEs and procedures for the use and guidance of maintenance and operational personnel concerned.
2. The primary purpose of the Section 2 of this application is to fully advise the content of the change in the MME.
3. The design of the changed content of the MME amendment, shall observe Human Factors principles. in accordance with the applicable requirements of CAR OPS 1 and CAR OPS 3.
4. The effective date of the MME amendment should be for a future date, which will allow the CAA adequate time to review and approve.